

*World Peace Communications*



**NaturalLifeNetwork.com**

248108 5<sup>th</sup> Side Road  
RR# 5, Orangeville, ON L9W 2Z2

**TO POTENTIAL EXHIBITORS AND ADVERTISERS:**

Hello from the SunFest! Saturday, August 28, 2004 will be our third annual festival at the sustainable design award-winning Wilson Natural Home in Mon Mills (about one hour north of Toronto). Check out our website for more information about the event ([www.NaturalLifeNetwork.com/sunfest2004/](http://www.NaturalLifeNetwork.com/sunfest2004/)). All exhibitors receive: One free 2"x3" ad in our 2,000 copy SunFest Event Guide (ad must be received by Aug. 1/04) Free listing on the SunFest website, [www.NaturalLifeNetwork.com](http://www.NaturalLifeNetwork.com) One table and two chairs at SunFest (booth comes with an approximately 6' table). Two complimentary entrance passes. Exhibitors should note that: tablecloths are not provided. Access to electricity affects booth location. Booths requiring electricity must be inside the house. Please consider in advance whether or not you will need electricity at your booth. Remember this is an eco-friendly event. Would you like to sponsor the SunFest? Sponsorships start as low as \$500 including booth space. Contact us to receive a sponsorship package. We look forward to hearing from you!

**RULES AND REGULATIONS FOR TRADE EXHIBITORS:** The SunFest organizers reserve the right to determine the eligibility of any company or product for inclusion in the SunFest event. To avoid last minute problems, please provide, with your payment, a written list of products and services to be displayed. Exhibitors must start set up by 10:30 a.m. on Saturday, August 28<sup>th</sup>, 2004. Vehicles may not be driven into the exhibit space. Dollies will not be available. All booths must remain intact between 12:00 p.m. and 6:00 p.m. on Saturday, August 28<sup>th</sup>, 2004. Exhibitors are not permitted to assign, apportion, or sublet their allotted space without prior approval by the organizers. If an Exhibitor withdraws from SunFest they will forfeit their total space payment. The organizers then has the right to use or reassign the withdrawn space. Exhibitors are responsible for their own belongings. No responsibility or liability shall be attributed to the organizers, John Wilson or Leigh Geraghty, in the case of death of or injury to any person or damage or loss of property of the Exhibitor, its officers, agents, employees, or invitees resulting from any cause whatsoever.

# SunFest 2004

[www.NaturalLifeNetwork.com/sunfest2004/](http://www.NaturalLifeNetwork.com/sunfest2004/)

## EXHIBITOR REGISTRATION FORM

Organization/Company \_\_\_\_\_

Contact Person(s) \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Business Email \_\_\_\_\_

Website \_\_\_\_\_

Product/Services (Please indicate your company description exactly as you would like it to appear in the SunFest Event Guide or other promotional materials. Limit 15 words):

---

---

---

I have read the contract (below) to exhibit at SunFest and I agree to the terms and conditions.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Please note: It is our policy to protect the environment and respect all participants at this event. We ask and invite all participants to do the same. We look forward to having you join us for a fun-filled day.

Return registration form and payment to:

**World Peace Communications**

248108 5<sup>th</sup> Side Road

RR# 5

Orangeville, ON L9W 2Z2

Phone: 519-942-3266

Email: [leigh.geraghty@naturallifenetwork.com](mailto:leigh.geraghty@naturallifenetwork.com) or [john.wilson@naturallifenetwork.com](mailto:john.wilson@naturallifenetwork.com)

# Contract for Exhibitors

THIS AGREEMENT, entered into on the registration date by and between the SunFest Southwest facilitators and the Exhibiting company is made with the following terms and conditions which are mutually agreed upon by both parties:

1. EXHIBITOR will receive from SunFest facilitators an Exhibitor information package containing information regarding set up and breakdown schedules and schedule of events. IT IS THE SOLE RESPONSIBILITY OF THE EXHIBITOR TO BECOME FAMILIAR WITH THIS INFORMATION.
2. SUNFEST organizers shall not be liable or responsible for any injury to exhibitors, their employees, guests or visitors while within the space or spaces contracted for by the EXHIBITOR; EXHIBITOR shall be solely responsible for insuring that all display devices within or leading into their exhibit space shall be of a type normally suited for such purposes and shall comply with all applicable building codes and safety standards.
3. EXHIBITOR shall comply with all applicable electrical, fire and health department rules and regulations and all city, provincial and federal laws.
4. EXHIBITOR may not sublease, assign or apportion their space.
5. Exhibitor's booth shall be staffed during all event hours.
6. EXHIBITOR shall be required to keep their space neat and attractive. Display may not create a visual block that will distract from adjoining displays.
7. Sound devices, including but not limited to speakers and radios, are subject to approval of the SUNFEST STAFF and, if allowed, must be controlled so as not to interfere with others.
8. EXHIBITORS must keep their exhibit space neat and clean, taking every precaution against injury to visitors, guests, or employees.
9. Smoking is not permitted in any areas and drugs of any kind are prohibited at SunFest. This is a drug-free family event.
10. The SUNFEST STAFF and its officers are not responsible for the safety of exhibitor property from theft or damage by fire, water, storm, vandalism or other causes. Its staff will, however, take responsible precautions to protect exhibitors from such loss.
11. If liability or property damage insurance is desired, it is to be obtained by the exhibitor. It is recommended that in addition, exhibitor obtain public liability insurance to protect against possible claims arising from the exhibit or the festival.
12. No DOGS or pets allowed on the premises.
13. All EXHIBITORS are required to staff their booth during the festival times.
14. The SUNFEST STAFF reserves the right to refuse exhibits, which would in any way detract from the purpose, dignity and intent of the festival. We reserve the right to deny exhibit space to any business, organization or individual deemed unsuitable by event managers. Screening for SunFest is based on our mission statement, which reads: Promoting sustainable living through inspirational education.

## Booth/Exhibit Information

### Event Dates and Hours

#### EXHIBITOR SETUP/HOURS SUNFEST HOURS

Setup: Saturday, August 28<sup>th</sup>, 2004 10:30 am – 12:00 pm

Hours: Saturday, August 28<sup>th</sup>, 2004 12:00pm – 6:00 pm

### Booth

Booth spaces are approximately 8' X 5.'

Booth "floor" is grass if outside.

All sides are open.

Booths are provided with one approximately 6' table,

Only booths inside the house have access to solar electricity.

### EXHIBITOR SPACE

(please view map in separate document)

#### Booth Selection

If you have special needs or would like to be placed next to a particular booth, let us know in advance by calling us and indicating it on your registration form. Booth spaces are assigned on a first-come, first-served basis.

## Payment Information

Total Due \$ 200 \_\_\_\_\_

Total Enclosed: \$ \_\_\_\_\_

### Payment method:

Check made payable to **World Peace Communications** - Check #:

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_